

## **REGULATIONS GOVERNING THE USE OF IROQUOIS TRAIL COUNCIL PROPERTIES**

**Camp Dittmer** **Camp Sam Wood**

### **MAKING RESERVATIONS:**

- ✓ The short-term (off-season) camping period is from September 15<sup>th</sup> through May 30<sup>th</sup>. Camps are closed the weekends of Thanksgiving, Christmas, New Year's, and Easter. Iroquois Trail Council units may make reservations beginning August 15. Out of council units/groups may make reservations beginning September 13.
- ✓ Reservations are accepted on a "first come – first served" basis. Applications must be received with payment within ten days of booking your requested date.
- ✓ Preference is given to Cub Scout Packs/Webelos Dens to rent Call Lodge at Camp Sam Wood.
- ✓ NO individuals/units/groups will be permitted to use either camp without a permit issued by the Scout Service Center. Permits are issued only after our Council Office receives the completed application and fees are paid.
- ✓ The total reservation fee for any rental must accompany the "Application for Off-Season Camp Use". If a unit/group cancels four weeks prior to the reservation date, 50% of the fee is refundable. If a unit/group cancels less than four weeks prior to the reservation date, the fee is non-refundable unless the facility reserved is rented to another unit/group. If a unit wants to reschedule their weekend, it must be rescheduled within the current off season camping season. Can't be carried over into next season.
- ✓ If the camp(s) are closed due to emergencies, refunds will be issued or fees can be transferred to another weekend.
- ✓ Provided there are sufficient funds, fees may be deducted from the unit's Scout Shop account upon request.

### **CAMP CHECK-IN / CHECK-OUT:**

- ✓ EVERY unit/group must check-in and out with the Camp Ranger. Scouts/youth are not allowed in camp until the leader in charge checks-in. Individuals/units/groups without a permit will not be allowed to remain in camp. The time for check-out (no later than noon on Sunday) must be confirmed with the Camp Ranger at check-in; late arrivals or departures must be pre-arranged with the Camp Ranger.
- ✓ A roster of all scouts/youth and leaders/adults must be turned into the Camp Ranger at check-in.
- ✓ Units/groups, upon arrival, are responsible to report any damage to the facility to the Camp Ranger. Units/groups are responsible for any damage(s) caused during the rental period and will be billed.
- ✓ Units/groups are responsible for transporting all equipment to and from the rented facility.
- ✓ All rental facilities are to be thoroughly cleaned before checking-out (cabin and pit latrine interiors, policing of grounds).

### **LEADERSHIP:**

- ✓ Every unit must have a minimum of two leaders ("two-deep" leadership) in camp at all times. The adult in charge must be 21 years of age or older. The assistant leader may be 18 years of age. Co-ed unit/groups must have at least one male and one female leader 21 years of age or older. All adults must hold a current Youth Protection Training certification.
- ✓ **All adults must hold a current Youth Protection Training Certificate**

Cub Scout Packs must adhere to the "Cub Scout Camping Guidelines" (#13-631). Pack overnights are Pack organized events involving more than one family from a single Pack. Adults giving leadership to a Pack overnights must complete Basic Adult Leader Outdoor Orientation (BALOO) training to properly understand the importance of program content, youth protection guidelines, health and safety, site selection, age-

appropriate activities, and sufficient adult participation. Each Cub Scout must be accompanied by an adult (one-on-one leadership).

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- ✓ Adult leaders are responsible for their Scouts/youth and must be aware of their activities at all times. Adult leadership is responsible to see that all camp rules and policies are followed. Violation of camping regulations may result in immediate dismissal of a unit/group from camp and the loss of camping privileges for future dates.

**CAMP ETTIQUETTE:**

- ✓ Entering a cabin or campsite of another unit/group with out permission is prohibited.
- ✓ If liquid fuels are to be used, they must be used in compliance with the BSA Liquid Fuels Policy and under strict adult supervision.
- ✓ Fires are permitted in woodstoves and fire rings only. All fires must be attended at all times and carefully extinguished before departure. Water is not used to extinguish fires in woodstoves.
- ✓ There is to be no smoking inside any of the rental facilities or in the presence of Scouts/youth.
- ✓ Cabin capacities may not be exceeded; tent camping is permitted around the cabins.
- ✓ Units/groups are encouraged to perform service projects while in camp. Units/groups must check with the Camp Ranger before starting any service project.
- ✓ Pit latrines are provided; no other areas are to be used.
- ✓ Fishing, with adult supervision and in compliance with all New York State Fish and Game laws, is permitted.
- ✓ Only drinking water from approved sources is to be used.
- ✓ Alcoholic beverages, controlled substances, firearms, fireworks, archery equipment, air rifles, snowmobiles, All Terrain Vehicles (ATV's) are NOT permitted on Council property. Violation of this policy will result in immediate dismissal.
- ✓ Pets are not permitted on Council property at any time.
- ✓ All accidents, illnesses, or emergencies, regardless of severity, must be reported to the Camp Ranger. On the next business day call the Batavia Service Center at 585-343-0307 to file a report.
- ✓ Vehicles are restricted to designated roads, with permission from the Camp Ranger. Parking is restricted to designated parking areas. Depending on the weather, vehicles may not be permitted in camp.
- ✓ All council properties are pack-it-in, pack-it out facilities. All garbage is to be removed and disposed of at home.

**MISCELLANEOUS:**

- ✓ All non-Iroquois Trail Council units/groups must include proof of Accident and Sickness Insurance with the "Application for Off-season Camp Use". Tour Plans must be presented to the Camp Ranger at the time of check-in, if not included with application.
- ✓ Non-Scout groups must include proof of one million dollar liability insurance and Accident and Sickness Insurance with the completed "Application for Off-season Camp Use" for a permit to be issued.
- ✓ The Camp Ranger has the authority to interpret all council policies as they pertain to the camp(s), and to remove units/groups that do not follow the policies as outlined in this application.

**CAMP RANGER:** Camp Dittmer – Steve Croll (315) 548-3479  
Camp Sam Wood – Rick Tiede (585) 567-8757

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